

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

NOTICE OF PUBLIC HEARING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a PUBLIC HEARING of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 on March 18, 2021 at 6:00 p.m., 211 Pearson St., Natalia, Texas 78059

The following agenda items will be considered, and action taken as appropriate:

- 1) **Call to order and establish a quorum.**
- 2) **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*
- 3) **Reading and approval of the minutes of the January meeting:**
- 4) **Report of Service Providers in District:** Consider, Discuss and Possible Action
 - A. Report and presentations from Lytle Volunteer Fire Dept.
 - a. 2021 Contract.
 - b. Elected Officers information
 - c. MCESD5/LVFD inventory
 - d. Inform and request.
 - B. Report and presentations from Natalia Volunteer Fire Dept.
 - a. 2021 Contract.
 - b. Elected Officers information
 - c. MCESD5/NVFD inventory
 - d. Grant truck status
 - e. Inform and request.
- 5) **President's Report:** Inform, Consider, Discuss and Possible Action
 - A. Request for Mobile Home controlled burn
 - B. Official Media outlet
 - C. Publication of meeting day and time
 - D. Open seat for BOESC
 - E. MCESD#5 Public info sheet
 - F. Member health benefits.
 - G. Discussion on Economic Development.
- 6) **Treasurer's Report:** Inform, Consider, Discuss and Possible Action
 - A. QuickBooks reports of accounts and presentation of spreadsheet.
 - B. Administrative expenses
 - C. Payments
 - D. Audit prep/NVFD-MCESD5
- 7) **Secretary's Report:** Inform, Consider, Discuss and Possible Action
 - A. Website assistance.
 - B. Online training
- 8) **Consider, discuss, and take appropriate action on the following items:**
 - A. Requests for discussion items to be added to next month's agenda.
- 9) **Adjourn.**

Posted
HOUR 4:30 pm

MAR 11 2021

GINA CHAMPION
County Clerk, Medina County, TX
By: *[Signature]* Deputy

I, Elizabeth K. Cargile, Secretary for the MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting at a place readily accessible to the general public at all times on the date shown in the Medina County Clerks file stamp and a copy was posted at the above-mentioned meeting location. Said notices remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

By: *[Signature]*
MCESD #5 COMMISSIONER

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

Regular Meeting Minutes for

March 18, 2021

1. **CALL TO ORDER AND ESTABLISH QUORUM:**
President M. Rodriguez called the meeting to order at 6:00 p.m. A quorum was established with Commissioner's Cathy Gonzalez, Linda Rodriguez, and Elizabeth Cargile present.

2. **PUBLIC COMMENTS:**
None

3. **READING AND APPROVAL OF MINUTES:**
The Commissioners reviewed the minutes of the January regular meeting.
MOTION: Commissioner M. Rodriguez moved to adopt the minutes of the public hearings presented to the Board second by Commissioner Gonzalez; no discussion, passed unanimously.

4. **SERVICE PROVIDER REPORT:**
 - A. LVFD-Lucas Martinez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file. The first payment of the agreed quarterly amount of \$7,500.00 was short by \$2,500.00 is paid to the LVFD (see payments below).
 - a. Contract will be on the April agenda.
 - b. Elected Officers as follows:
President-Lucas Martinez
V. President- Wil Swan
Treasurer- Vanessa Garcia
Matt Dear – Chief
Rene Flores- Asst. Chief
 - c. LVFD inventory has not been completed.
 - d. No items for I & R
 - B. NVFD-Treasurer Gilbert Rodriguez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.
 - a. Contract will be on the April agenda.
 - b. Elected Officers as follows:
President Bryan Graham
V. President Chuck Brown
Treasurer Gilbert Rodriguez
Asst. Treasurer Danny Sanchez
Secretary Viola Potter

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

Regular Meeting Minutes for

March 18, 2021

LIST OF NVFD ELECTED OFFICERS cont.

Asst. Secretary Cory Bradley

Chief Chuck Brown

Asst. Chief's

First Gilbert Rodriguez

Second Russell Johnson

Third Derek Caddell

Board of Governor's Danny Sanchez

Don Helton

- c. NVFD inventory has not been completed.
- d. Request for Bid status-Grant writer Albert Saldana was present for questions and to report on status. Legal counsel has advised that going through the bid process (though could be less expensive) it could result a less than desired apparatus due to the limitations of specific brand attachments and accoutrements. Mr. Campbell has encouraged going through a competitive buying program.

Sourcewell has been chosen. The price break-down is as follows:

Apparatus total cost \$298,767.00

Chassis \$103,067.00

Skid unit 67,700.00

MOTION: Commissioner Cargile moved to join "Sourcewell" and sign the contract with AG Meier, with an inspection by the BOESC after the delivery of the Chassis, 2nd by Commissioner Gonzalez, discussion: to allow for the fluctuation in price of up to \$8,000.00, any price increase above that would need to be approved by the Board. Commissioner Cargile modified her motion to include the item discussed, 2nd by Commissioner Gonzalez, being no further discussion, motion passed 4-0.

- e. Status of truck #280-still looking for replacement at an estimated cost of \$20,000.00, Assistant Chief Johnson is in talks with other Fire Departments for possible used apparatus. Treasurer Rodriguez has notified the Board that the MCESD #4 has donated tools to the NVFD.

5. REPORT FROM PRESIDENT:

A. Official media outlet

MOTION: Commissioner Cargile moved to keep "The Devine News" as the official newspaper for the MCESD #5, second by Commissioner Linda Rodriguez, being no discussion, motion passed 4/0.

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

**Regular Meeting Minutes for
March 18, 2021**

B. Publication of meeting day and time

MOTION: Commissioner Cargile moved to keep the third Thursday at 6:00 pm as the day and time of the monthly meetings.

C. MCESD #5 public information sheet will be updated and sent to the Medina County Commissioner's Court and the City of Natalia.

D. Member Health benefits-nothing to report.

E. Discussion of economic developments-no updates.

6. REPORT FROM TREASURER:

A. QuickBooks presentation of M&O and I&S are attached.

B. There are no administrative expenses.

C. Treasurer Rodriguez reported payments made or due as follows:

LVFD (remainder of quarterly payment) \$2,500.00 837

MOTION: Secretary Cargile moved to approve payments, second by Commissioner Gonzalez; no discussion, motion passed unanimously.

D. ESD audit items will be ready in April, NVFD will also be ready.

7. SECRETARY'S REPORT:

A. Website assistance is requested for maintenance and update of the MCESD #5 webpage. Suggestions are made for Robert Juarez, NVFD will inquire if he is available to assist with this task.

B. Online training is available for the legally required continued education of ESD Commissioners. Visit Safe-d.org for classes.

8. ITEMS FOR REVIEW, DISCUSSION & ACTION IN MARCH:

A. Member health benefits

B. Receipts for new equipment/purchases.


C. Status of available property in Great Oaks.

D. Audit status for NVFD and MCESD #5

9. ADJOURNMENT:

Commissioner Cargile called for unanimous consent to adjourn, being no objection, the meeting was adjourned at 6:57 p.m.

Respectfully submitted,


Elizabeth K. Cargile, Secretary

Approved by: 